

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 4/20/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

x Sharlene Bryant	Others:
x Cathy Bennett	x Tim Sullivan
Cheryl McQueen	x Trenton Hardy
Deborah Merrill	x Sandy Flores
Gary Imes	X Sara Parks
x Joyce Sims	x Mike Frost
x Paul Carr	X Myran Harris
Rick Debell	X Angela Floyd
x Thelma Hayter	x Pamela Horrell
x Eric Johnson	

Attendees:

x Alamance-Caswell	x Onslow
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	Riverstone
x Cumberland	x Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	x SE Regional
x Guilford	x Smoky Mountain
X Johnston	x Tideland
x Lee-Harnett	x VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**

Upcoming checkwrites: April 22, 29 May 6, 13, 20
Tim Sullivan: Update Medicaid issues
BugCentral Status
Key CSRs
Operations Support: File Maintenance, Security, and Help Desk
Area Programs joining this week:
2. **Area Programs**

Roll call
Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

Review April 18 checkwrite results

Questions/comments about Upcoming checkwrites – April 22, 29 May 6, 13, 20
Agenda items
Approve 4/13 minutes for posting

Cancel 4/27 meeting due to FARO Conference

Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233.

Cut off for Non-HIPAA Complaint Transaction

CSM users need to do format testing on CAS segment

Confirm that Substance Abuse Memo from Mike Mosley has been re-distributed

Submit adjustment through compliant 837 or NCECS Web Tool Non Compliant

IPRS Questions or Concerns –

DMA Direct Provider Enrollment Questions – Angela Floyd & Pamela Horrell

Tim Sullivan – MMIS Updates
Medicaid Questions or Concerns

Updates to Roll Call?
Any other area program questions/comments?
DMH and/or EDS concluding remarks.

Next Meeting: April 20, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Upcoming Checkwrites April 22, 29 May 6, 13, 20 – There is discussion of two extra checkwrites in the next fiscal year.
2.	Tim Sullivan & Shannon Johnson- Update Medicaid issues – Shannon is still waiting on Carol Robertson regarding EOB 79 and she is researching MQB.
3.	Bug Central Status: 2 bugs in process working
4.	Key CSRs: DPE high priority and we are researching.
5.	Operations Support – File Maintenance, Security – Will start sending bug summary on Tuesday. Security - Zixmail – Joyce will send screen shots of how this will work. No action needed on DMH end no more than keying in your name and email address. This will go into effect in the next 30 days. We will update you if anything changes.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review April 18 th checkwrite results
4.	Questions/Comments about upcoming checkwrites: April 22, 29 May 6, 13, 20

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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5. **Agenda items**

Approve 4/13 minutes for posting – I am in the process of revising the web page so that minutes are listed by year.

Cancel April 27th meeting due to FARO Conference –

Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233. We have received all Area Programs information.

Cutoff for Non-HIPAA Compliant Transactions – Please have all your testing complete by August. DMA will not accept non-compliant transactions.

CSM users need to do format testing on CAS segment – We have 3 Area Programs that have completed this. We still need Alamance-Caswell, Albemarle, Crossroads, Edgecombe/Nash, Riverstone, Roanoke-Chowan, Tideland, and Wilson-Green to complete this task. Submit modifications by May 2nd and call our ECS department if you have any questions.

Confirm that Substance Abuse Memo from Mike Mosley has been re-distributed.

C: Karen (Tideland) – We have contract providers who are confused about the footnote on page 2, which has sent mixed messages to the contract providers.

A: Send to IPRS Q & A and Thelma will send to Lisa.

Submit adjustment through compliant 837 or NCECS Web tool Non – Compliant - We want to cut down on year-end adjustments.

DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell

Q: Gina (Catawba) – For direct enrolled providers, will there be any content testing on the 837?

A: In Cheryl's session on Tuesday, she will be discussing EDS 837 transactions. I encourage you to please attend this one for more detailed information. The content is not changing.

Q: Jody (Johnston) – I called DME provider enrollment because I have a Medicaid number and was told to fill out a group application and get a group Medicaid number. I understood that all we could do was use our base provider number. Is this correct.

A: Your employees will need to have an application filled out by 7/1/05.

Q: Beth (Tideland) – What will our base id number be?

A: This will also be discussed on Tuesday in Cheryl's session.

IPRS Questions or Concerns –

Q: Tina (OPC) – Any reported trouble with the web tool, we can only access the homepage?

A: Call ECS or Provider Services helpdesk.

Q: Amy (VGFW) – What is the cut off for IPRS claims for the fiscal year?

A: Timely filing is the same as it was last year. For any claims from July '04 – April '05 need to be processed by the 3rd or 4th checkwrite in June. May and June claims you can submit up until last checkwrite in August '05.

Q: Gina (Catawba) – Do we have the last checkwrite for June confirmed?

A: No.

Q: Gina (Catawba) – UR pilot we used to put in authorization numbers, what will happen to the authorization number after 7/1/05?

A: I received from the ELT Team that utilization review left State dollars only and the LME must track this in their local system. If you end-dated it to 6/30/04 or earlier, it will not require prior approval.

C: What is the training in June about?

A: Phase II for mental health providers who have independent contractors.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No. Topics**

Q: Kim (Neuse) – Can this be included in the minutes?

A: Thelma will get information from Pamela and send to IPRS Coordinators.

Q: Can handouts be sent for those who cannot attend?

A: Yes – Thelma will send to the IPRS Coordinators.

C: (Cumberland) – I'm confused about provisional licensed providers.

A: Read the memo from Mike Mosley/Mark Benton on the web page and it should clarify everything for you.

Tim Sullivan – MMIS Updates -- Shannon is still waiting on Carol Robertson regarding EOB 79 and she is researching MQB.

Medicaid Questions or Concerns

Q: Cheryl (Edgecombe/Nash) – I am still receiving denials form 1551 and we were told this was fixed. When I called Provider Services and spoke to a representatives, they were not aware of any issues with 1551?

A: We will pass this along to Shannon for further discussion.

Q: Amy (VGFW) – CAP Medicaid – There was a change on the procedure code effective 2/1/05. Since the change has been made, we are still getting denials for 9 & 79 code. I have tried call but was not successful with speaking to a representative. I am not sure if it's the incorrect code or place of service that needs to be fixed. Can you shed some light on this?

A: Shannon is reviewing ICN examples she received from Catawba. We will ask that she continue to look at those since more Area Programs are having the same issue.

Updates to Roll Call?

6.

Any other area program questions/comments:

7.

DMH and/or EDS Concluding Remarks:

8.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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III.

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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